



Kristine Gurgenedze

Project Manager

Master of Law with 8 years of experience in the non-governmental sector, including roles as a Regional Coordinator and in project management. I possess proven skills in developing youth programs, conducting advocacy campaigns, and strengthening civic engagement. I am distinguished by analytical, communication, and organizational competencies. I aspire to contribute to international projects for societal development. For additional information about my experience and projects, please visit my [portfolio](#).

Contact Information



(+995) 591 18 86 86



kristinegurgenedze@gmail.com



<https://kristinegurgenedze.info/>



Batumi, Adjara, Georgia



Quantifiable Results:

- Managing/Mentoring 7+ youth projects
- Conducting trainings for 350+ youth
- Leading/Implementing 3 complex monitoring projects
- Developing 2 civic petitions
- Preparing 10+ analytical papers/reports
- Processing 4 large-scale databases
- Managing 4 Facebook pages

Education

Caucasus University (CU)

Master of Law (LLM)

2021 - 2023

Batumi Shota Rustaveli State University (BSU)

Bachelor of Public Law

2015 - 2020

Work Experience

Civil Society Institute (CSI), Adjara Branch

2022 - 2025: Regional Coordinator

2019 - 2020: Project Assistant

- Managing the full cycle of youth projects and implementing advocacy campaigns;
- Cooperating with local self-governments, lobbying for youth issues, and strengthening citizen engagement;
- Conducting trainings for youth in areas such as civic activism, citizen participation, and advocacy;
- Preparing analytical materials and representing the organization in municipal advisory councils.

Batumi Education, Development, and Employment Center (BEDEC)

2015 – 2017: Project Coordinator

- Providing administrative and organizational support for civic education projects targeting schoolchildren;
- Actively participating in the preparation and coordination of events, trainings, and meetings;
- Ensuring effective communication with beneficiaries/partners and managing project documentation.

Personal and

Organizational Skills:

- Project Management
- Training/Facilitation
- Working with Youth
- Preparation of Analytical Articles/Reports
- Effective Communication
- Presentation Skills
- Teamwork

Digital Skills:

- Microsoft Office (Word, Excel, PowerPoint, Outlook)
- Database Management (creation of structured databases)
- Social Media Management (Facebook, Instagram)
- Content Creation (posts, posters, informational materials, *Canva*)

English Language

Proficiency:

- Speaking / Writing: B1
- Listening / Reading: B2

Awards

Fully Funded Master's Scholarship with Monthly Stipend

Konrad Adenauer Foundation (KAS)

2020 - 2022

Grant for Innovative Technological Project Development (25,000 GEL)

Georgia's Innovation and Technology Agency (GITA)

2024

Participation in Trainings

The list of trainings provided below is not exhaustive. Since 2013, I have been actively participating in various trainings and seminars to continuously improve my theoretical knowledge and practical skills.

Member of the Women's Leadership Academy

Eastern European Centre for Multiparty Democracy (EECMD)

Intensive Study Course, July 2024

Budgetary Processes of Local Self-Government

Association "Anika"

Intensive Study Course, 2023

Public Participation for Local Development

Civil Society Institute (CSI)

Intensive Study Course, 2023

Project Writing and Management

Independent Journalists' House (IJH)

Intensive Study Course, 2022

Leaders' School

International Republican Institute (IRI)

Intensive Study Course, 2022

Certified Trainer of Media Literacy

Learn to Discern (IREX)

Intensive Study Course, 2020

Legal Acts of Local Self-Government

Civil Society Institute (CSI)

Intensive Study Course, 2020

Monitoring Implementation Strategies

Civil Society Institute (CSI)

Intensive Study Course, 2019